



కార్యక రాజ్య బీమా సంస్థ  
(కార్యక మరయు ఉపాధి మంత్రిత్వ శాఖ, భారత ప్రభుత్వం)  
కर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE CORPORATION  
(Ministry of Labour & Employment, Govt. of India)



ఉప-ప్రాంతీయ కార్యాలయం/ఉప-దేశీయ కార్యాలయ/ Sub-Regional Office  
ఇం.నెం. 45-57-21/1, ఆర్. ఆర్. హౌస్,  
నరసింహనగర్, అక్కయపాలెం హైవే రోడ్డు, విశాఖపట్టణం - 530024  
म.सं. 45-57-21/1, आर.आर. हाउस,  
नरसिंहनगर, अक्कयपार्लेम राजमार्ग, विशाखपट्टणम -530024  
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No: 70.A-14/21/WE/2009-Estt

Date: 29.08.2023

**MEMORANDUM**

**Sub:** Re-Constitution of "Internal Complaints Committee" in connection with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013-Reg.

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In pursuance of ESIC Hqrs.Office letter No.C-12/18/41/164/Misc/13-Vig, dated.15.04.2014 and also of under Section 4 of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013 and in continuation of this office memorandum of even No., dated 25.11.2022, the undersigned has approved re-constitution of "Internal Complaints Committee", consisting of the following members with immediate effect.

01	Dr. B. Pragna, IMO Gr.II DCBO, Srikakulam	Presiding Officer
02	Smt. B. Suseela, Advocate Visakhapatnam	External Member
03	Smt. S. Sri Prajna, Assistant DCBO, Srikakulam	Member
04	Smt. Y. Sarada, UDC Sub-Regional Office, Visakhapatnam	Member

The Presiding Officer and every member of the "Internal Complaints Committee" shall hold office for a period, not exceeding three years from the date of issue of this memorandum.

(एस के साहू)  
उप निदेशक (प्रशासन)

**To**

The Presiding Officer and member of the committee.

**Copy to:**

1. All Branch Officers/IMO, SRO, Visakhapatnam for kind information.
2. All the Branch Managers/ Superintendents under the jurisdiction of SRO, Visakhapatnam with a request to circulate the same among all the staff.
3. PA to Dy. Director I/c / Notice Board.